

Cataloging Consulting and Services

Original, copy or certain special collection cataloging can be completed by the PALNI Cataloging Coordinator, Christa Welty. Christa is also able to assist with other aspects of cataloging, authority work, and metadata creation/management, as outlined below.

- Creating new records or global changes
 - Original bibliographic and non-MARC metadata
 - Any format or language
 - Published material
 - Special collections (acceptance at the discretion of cataloging support coordinator)
 - Authority work via NACO
 - Maintenance and enrichment of cataloging in multiple formats and standards including RDA, LCSH, OCLC Bibliographic Formats and standards
 - Global data changes in Worldcat and in collaboration with OCLC
- Creating Workflows and policies
 - Development, evaluation, and documentation of workflows within PALNI libraries
 - Consultation and training on cataloging activities (including copy cataloging) and workflows for future cataloging projects
 - Reporting and batch data processing for collection maintenance and weeding
 - Compilation and analysis of annual cataloging statistics for reporting
- Coordinating community work and standards for PALNI libraries
 - Serve as liaison for PALNI collaborative cataloging and metadata projects
 - Communicate insights and participate in discussion via the PALNI community site
 - Will participate in PALNI meetings and strategic committee work to coordinate with overall PALNI activities
 - Reporting out on updates/releases to cataloging modules in OCLC

Contacting:

If you are interested in cataloging or metadata service please fill out the form below or send an email and we will coordinate the logistics.

Form: [Google Form](#)

Email: cataloging@palni.edu

Information to Send: See the [Cataloging Request Procedures](#)